

CITY OF MILPITAS

Minutes of: CITY COUNCIL (FINANCE) SUBCOMMITTEE
Date/Time: Wednesday, August 2, 2006 – 4:00 p.m.

I. CALL TO ORDER: Council Member Giordano called the meeting to order at 4:05 pm

Attendance:

City Council: Vice-Mayor Armando Gomez, Council Member Debbie Giordano
Staff: Emma Karlen, Jane Corpus, Charles Lawson, Clare Frank, Cindy Maxwell,
Mehdi Khaila, Dennis Carrington

II. CITIZENS FORUM: Mr. Steve Allen with Mission Peak Company requested to be placed on the upcoming September 6, 2006 agenda. The topic will be proposed rezoning of existing industrial land into residential.

III. APPROVAL of MINUTES: The June 7, 2006 minutes were reviewed and approved.

IV. ITEMS FOR DISCUSSION

A. 2-1-1 Service – Contribution Request

Emma Karlen, Director of Financial Services – Introduced Mr. Mark Walker with United Way to present the 2-1-1 Service.

Mr. Mark Walker presented information on the new 2-1-1 initiative for serving the County. This is a national number that is currently used by about 38 states. The services include telephone and website assistance for all types of health and human services and includes those who want to volunteer help. The is an important service following a disaster to help offload non-emergency calls; and it replaces existing “First Call for Help” and the “SCC Help” website programs. The request was for an initial \$10,000 this fiscal year with a 3-year commitment period.

Council Member Debbie Giordano – Approved the \$10,000 request and it will be presented at the next Council meeting for final approval.

B. Christine Tran (student) – Contribution Request

Charles Lawson, City Manager – Indicated he understood that all non-budgeted requests should first come to this Finance Subcommittee to determine availability of funds. This policy direction from the Council is still unclear and it was questioned what is most feasible.

Council Member Debbie Giordano – Following consideration of the request, it was recommended that this request should first go through the proper channels to ask for assistance from youth programs budget. It was clarified that requests for funds should come to this subcommittee as a last resort when funds were not available in the appropriate sections of the budget.

C. Update Planning Fee Schedule Pertaining to Private Job Accounts

Cindy Maxwell, Principal Administrative Analyst, Planning Department – The Planning Department provides a schedule of planning and zoning application fees to potential applicants. According to the City's Municipal Ordinance, it states that the City is to be 100% reimbursed for processing development application costs. However, the current ordinance has a limit of \$8,000 that can be charged to Private Job (PJ) accounts.

Cindy presented a memo from Tom Williams, our Planning & Neighborhood Services Director, which states that this is not a realistic amount. Other cities charge a much higher fee and also a private job could involve a considerable amount of staff time. The last time the fee schedule was revised was in 1997. A proposed resolution requesting the cap be removed to enable full reimbursed for costs to the City was presented.

Vice-Mayor Gomez and Council Member Debbie Giordano – Approved the request to revise the schedule. This item will need a public hearing and then will be presented to the Council for final approval.

D. Fire Department Overtime Report

Clare Frank, Fire Chief – Reviewed the overtime status. Last fiscal year overtime was heavy in functions 812 and 817. Fire department staffing is currently down due to a total of 11 vacancies, 6 long-term injuries and 2 people out on long-term family medical leave (19 total). The Response Division teams need a minimum staffing of 16 people per day. Due to this current situation, Fire is exceeding overtime allowed by the budget. The plan is to be able to fill the funded vacancies by the second quarter to help control overtime use.

V. OTHER BUSINESS – None

VI. NEXT MEETING – Tuesday, September 5, 2006 at 5:00 pm

VII. ADJOURNMENT